

Hotel Reservation Form – IIT Bombay –AFITA/WCCA2018
Rate Valid for stay dates of 23/10/18 – 27/10/18

Please fill the form & send the same to
groups@theleela.com & groups.mumbai@theleela.com

Please note rooms are subject to availability upon confirmation. Rates are valid till 22th
 September , 2018 post which the room & rates are subject to change, as per availability.

PREFIX & NAME OF THE GUEST					
EVENT NAME	AFITA/WCCA 2018				
ROOM CATEGORY	Premier City View Room	Single Occupancy	INR 7000 plus 28% taxes per night on Room +Breakfast <div style="text-align: right; font-size: small;">Please tick <input type="checkbox"/></div>	Double Occupancy	INR 8000 plus 28% taxes per night on room +Breakfast <div style="text-align: right; font-size: small;">Please tick <input type="checkbox"/></div>
E-MAIL ADDRESS					
ARRIVAL DATE			DEPARTURE DATE		
ARRIVAL FLIGHT DATE & TIME			DEPARTURE FLIGHT DATE & TIME		
CREDIT CARD NUMBER			CREDIT CARD EXPIRY		
ANY SPECIAL PREFERENCES			DIETARY REQUIREMENTS		

Terms of Offer:

- Above Rates offered are on per room per night basis.
- Buffet Breakfast will be served at pre-designated area.
- Bottles of Mineral water in room.
- In room Tea/ Coffee making facility
- Choice of daily general and financial newspaper
- Personal electronic safe in the room.
- Complimentary usage of Pool & Gymnasium.
- Group rate shall be applicable 01 day pre & post the stay dates (subject to availability)
- Airport transfers charges extra & special rates as per the grid below;

Car hire – BMW Series:

	International Airport	Domestic Airport
Airport Pick up or Drop	INR 650	INR 1350
Local use (4 Hour / 40 Km package)	INR 4750	
Local use (8 Hour / 80 Km package)	INR 9500	

The car hire may be booked in advance or with the Concierge prior to the requirement, rates are subject to 12% service tax.

Rooms Policy:

- The check-in time is 1400hrs and the check-out time is 1200 hrs. In case early check-in is required the rooms are required to be blocked a day prior.
- Early Check before 0800hrs will attract 100% of room charge (room to be reserved 01 night prior to the arrival date), after 0800hrs will attract 50% of room charge. The guest needs to intimate the arrival time to the hotel at the time of reservation.
- Late check out up till 1800hrs, may be confirmed complimentary subject to availability. Check out between 1800hrs till 2000hrs will attract 50% of room rate and after 2000hrs will attract 100% of room rate.

Deposit and Cancellation policy for accommodation rooms shall be as follows:

- Post signing the reservation form, entire length of stay booked shall be charged to the credit card provided.
- 30 days and less prior to the first check-in 100% retention for the entire stay will be charged.

I Acknowledge and agree to the terms listed

Front Side of the Credit Card	Back side of the Credit Card
<p><i>Please attach separate clear scan copy (photo id of card holder also to be included)</i></p> <div style="height: 100px; background-color: #ffffcc; border: 1px solid black;"></div>	<p><i>Please attach separate clear scan copy</i></p> <div style="height: 100px; background-color: #ffffcc; border: 1px solid black;"></div>
<p>Guest Name:</p> <div style="height: 30px; background-color: #ffffcc; border: 1px solid black;"></div>	<p>Signature:</p> <div style="height: 30px; background-color: #ffffcc; border: 1px solid black;"></div>